

EVO Distribution Ltd
Unit 3-4 Mars House
Calleva Park
Aldermaston
RG7 8LA
UK

tel: +44 (0)844 811 0950
fax: +44 (0)844 811 0951
sales@evodistribution.com
www.memory-map.co.uk



October 2011

Internal Sales & Support Executive

Primary functions :

- First line customer contact for inbound sales enquiries / orders by phone & email
- After-sales support - provide non-technical assistance on product features and functions.
- Second line point of contact for inbound product support enquiries by phone & email

Secondary functions :

- Sales admin - processing orders to the Admin team
- Web research / competitor online price monitoring
- Internal admin tasks as required

Can do?

- Excellent customer service and telesales skills
- Excellent communication skills
- Computer literate with good English language skills
- Interest in outdoor sports, recreation & technology

Join our family

Love the outdoors? Got retail, sales or customer service experience? Interested in technology? Want to join a small team of dedicated enthusiasts working for a leading outdoor software and equipment manufacturer / retailer?

Memory-Map Europe, the UK's leading digital mapping and recreational GPS manufacturer is looking for a proactive, self-motivated individual to join its sales and support team based in Berkshire.

As well as providing a first point of contact for all inbound sales enquiries from trade and retail customers and backing up the technical support team, you will also have the opportunity to learn a range of other key tasks that form part of the core sales and marketing functions; from order processing and sales admin tasks, to web research and events.

The ideal candidate should have experience or a natural flair for sales and consumer interaction with a proactive attitude to work and confidence to work within a small team.

Attendance at events with occasional weekend work and overnight stays may be required.

Salary: Dependent on experience. Basic + bonus



MEMORY-MAP EUROPE
Part of EVO Distribution Ltd
www.memory-map.co.uk



Worldwide digital mapping including: Ordnance Survey, CAA, UKHO, Geographers' A-Z, Getmapping, AA, OSNI, IGN, Kadaster, NGI
Company Registered in England, No. 04190190 VAT Registration No. GB 777 4313 06